

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

200 S Co Hwy 5, Suite 2
Ivanhoe, MN 56142
507.694.1630 x3
www.mnlincolnswcd.org

Lincoln Soil and Water Conservation District

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, Lincoln SWCD Office, Ivanhoe, MN, January 18, 2023 @ 10:00 a.m.

Board Members:

Conrad Schardin, Chair
Dale Fier, Vice Chair
Ronald Bunjer, PRI- Absent
Keith Olsen, Treasurer- Absent
Tony Dwire, Secretary

District/NRCS:

Dale Sterzinger, Manager/WCA Admin.
Austin DeVlaeminck- Absent
Sam Schardin, Engineering Technician
Randy Sheik, NRCS
Danielle Ever, AWQCP
County Commissioner
Absent

Meeting called to order at 10:05 am January 18, 2023 by Chairperson Conrad Schardin.

Approve Agenda

- Motion to approve the agenda.
 - Motion- Fier
 - Second- Dwire
 - Passed- 3-0

- **Elections of Officers and Board Officer Appointments (Chair, Vice Chair, Secretary, Treasurer and Public Relations)**
Motion Made for board appointments as follows: Conrad-Chair, Dale-Vice Chair, Tony- Secretary, Keith-Treasurer and Ron-PRI.
 - Motion- Fier
 - Second- Dwire
 - Passed- 3-0

- **Committee Assignments (1 Primary and 1 Alternate for each)**
 - RCRC/ Area 2 -Bunjer- Schardin
 - SWPTSA- Dwire – Bunjer
 - Yellow Medicine River Watershed Advisory- Fier-Dwire
 - Lac Qui Parle Watershed Advisory- Olsen- Fier
 - Missouri 1 Watershed 1 Plan Policy Committee- Schardin- Olsen
 - Personnel Committee- Schardin- Fier
 - Budget Committee- Schardin- Fier
 - Motion Made to approve committee assignments

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER

- Motion- Dwire
- Second- Fier
- Passed- 3-0
- **Set Mileage Rate** at the new IRS rate of .655 cents per mile.
 - Motion- Dwire
 - Second- Fier
 - Passed- 3-0
- **Designate Official Depositories**
Motion to designate – Hendricks First Security Bank (primary), Ivanhoe Bank of West Flex Account
 - Motion- Fier
 - Second- Dwire
 - Passed- 3-0
- **Designate Official Newspaper-** Ivanhoe Times Newspaper
 - Motion- Fier
 - Second- Dwire
 - Passed- 3-0
- **Designate Check Signing Authority** – All Board Members, Dale Sterzinger and Sam Schardin
 - Motion- Dwire
 - Second- Fier
 - Passed- 3-0
- **Determine Monthly Meeting Date and Time-** Leave as is no changes
 - Motion- Dwire
 - Second- Fier
 - Passed- 3-0

Minutes – December 21, 2022 Meeting

- Discussed minutes. No corrections or additions.
- Motion Made to approve the minutes of December 21, 2022 regular meeting
 - Motion- Fier
 - Second- Dwire
 - Passed- 3-0

Treasurer's Report

- Motion made to approve Treasurer's report
 - Motion- Dwire
 - Second- Fier
 - Passed- 3-0

Bills

- Motion made to approve bills
 - Motion- Fier
 - Second- Dwire
 - Passed- 3-0

Pay Equity Report

- Motion made to approve the pay equity report which was approved by Chairman on 1-5-2023.
 - Motion- Fier
 - Second- Dwire
 - Passed- 3-0

Auditor Agreement for 2022 Audit

- Motion made to hire Petersen Company to complete the SWCD 2022 audit
 - Motion-Dwire

- Second- Fier
- Passed- 3-0

SWPTSA Reimbursement for 1W1P Engineering for 2023

- Manager discussed that no engineering expenses will be charged to the 1W1P's for engineering services by the SWPTSA in 2023.

MASWCD, SWPTSA, AREA 5 Dues

- Discussion held on the dues paid.

Minnesota Campaign Finance Board information

- Discussion was held in regards to board member actions needed for the Finance Board by January 30, 2023

Employee Policy Review

- Discussion was held on the yearly changes to the employee policy. Motion was made to accept the changes to the policy.
 - Motion- Dwire
 - Second- Fier
 - Passed- 3-0

Reporting

- Discussion held on the reporting completed that is due by February 1, 2023.

Watershed Reports

- Yellow Medicine River 1W1P- Manager reported that an extension was granted on a few projects that will be completed in 2023. Lincoln and Lyon SWCD's both had a couple projects to complete. RCPP funding and the meeting that was held on January 17, 2023 was discussed.
- Lac Qui Parle River 1W1P- Manager reported that the final plan is complete and has been sent to the BWSR board for approval.
- Missouri 1W1P- Sam has been working with a cover crop application in the wellhead protection area. We will be applying for funds from the 1W1P.

Ag BMP

- Manager report that the funding is mostly depleted. Manager did the yearly report to the Dept of Ag and he requested an additional \$240,000 for the program. Current loan amount is 1.8 million dollars for Lincoln County.

Other Business

- **Wage adjustment for manager**
 - Motion made to adjust managers wage by 6% to get the wage into the range of new hires.
 - Motion- Dwire
 - Second- Fier
 - Passed- 3-0
- **Clothing for staff and board**

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