

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

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Lincoln Soil and Water Conservation District

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, Lincoln SWCD, Ivanhoe, MN, July 21, 2021 @ 7:00 a.m.

Board Members Present:

Conrad Schardin, Chair
Dale Fier, Vice Chair
Daniel Christianson, Treasurer
Glen Sorensen, Secretary
Ronald Bunjer, PRI

District Staff Present:

Dale Sterzinger, Manager/WCA Admin.

County Commissioner

Joe Drietz

Meeting called to order at 7:00 a.m. July 21, 2021 by Chairperson Conrad Schardin.

Approve Agenda

- Motion to approve the agenda.
 - Motion- Sorensen
 - Second- Bunjer
 - Passed- 5-0

Minutes – May 19, 2021 Meeting

- Discussed minutes. No corrections or additions.
- Motion Made to approve the minutes of May 19, 2021 regular meeting
 - Motion- Bunjer
 - Second- Fier
 - Passed- 5-0

Treasurer's Report

- Motion made to approve Treasurer's report
 - Motion- Christianson
 - Second- Fier
 - Passed- 5-0

Bills

- Motion made to approve bills
 - Motion- Christianson
 - Second- Bunjer
 - Passed- 5-0

New Employee Sam Schardin

- Motion made to approve a \$1.00/hour increase due to starting Sam at too low of a rate. Conrad abstained.
 - Motion- Sorensen
 - Second-Bunjer

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER

- Passed- 4-0

District Technician Position

- Discussion held on technician job descriptions and education requirements. Manager is to proceed with the hiring process.

Personnel Discussion

- Discussion held on personnel issues
- Motion made supporting the Personnel Committee, Manager and County Attorney's decision for the termination of an employee in March of 2021, based on the Employee Personnel Policy.
 - Motion- Christianson
 - Second- Sorensen
 - Passed- 5-0

Cost share contract approval for Three Sisters and a Farm for basins contract number FY-19-03 State C/S for \$11,883 and FY-19-01-LCM for \$5,430.

- Motion made to approve state cost share of \$11,883 FY-19-03 and FY-19-01-LCM (Local Capacity 19 County matching dollars for water and sediment control basins).
 - Motion- Fier
 - Second- Christianson
 - Passed-5-0

Cost share payment For William Behnke for a waterway FY-19-02 State C/S \$1,184.

- Motion made to approve the cost share payment for contract number FY-19-02 State Cost Share for a waterway in the amount of \$1,184.
 - Motion- Bunjer
 - Second- Sorensen
 - Passed- 5-0

Cost share payment for Dale Sovell Well Sealing contact number WP-WS-02-21 for \$500 one well.

- Motion made to approve payment for contract number WP-WS-02-21 for \$500 one well
 - Motion- Fier
 - Second- Bunjer
 - Passed- 5-0

Hendricks Bank Resolution for signatures

- Motion made to have board members, manager and technician sign the resolution in order to sign checks for the office.
 - Motion- Bunjer
 - Second-Sorensen
 - Passed-5-0

NTD Funding Update

- Discussion had on funding by The Natures Conservancy.

Programs update

- Manager gave an update on Trees, WCA, Seed, Ag BMP, CREP

Local Work Group Meeting held May 19th at 10:00

- Motion made to accept the results of the May 19, 2021 local work group meeting.
 - Motion- Bunjer
 - Second- Sorensen
 - Passed- 5-0

Area 5 Meeting Discussion

- Discussion held on the Area 5 meeting which was held in Pipestone County

CREP Update on Funding

- Discussion held on funding not utilized by the SWCD in the past year. SWCD is still waiting to get word as to whether or not funds will be available for next year's technical assistance.

MOA with NRCS

- Motion made to sign the Memorandum of Agreement with NRCS.
 - Motion- Christianson
 - Second- Bunjer
 - Passed- 5-0

MCIT Audit

- Discussion held on the audit. SWCD to receive \$343 for the 2020 year.

County Budget Request

- Discussion held on what the manager's budget request was to the County.

SWWC Health Care Changes

- Discussed future health care changes from Southwest West Central.

Watershed Reports

- Manager gave a brief report for each watershed.
 - Yellow Medicine River One Watershed One Plan
 - Projects update
 - Biennial Summit Aug. 9, 2021 at 5:30
 - Redwood WRAPS
 - Planning update on WRAPS
 - Lac Qui Parle River Watershed One Watershed One Plan
 - Hiring of consultant
 - Missouri River One Watershed One Plan
 - No report given

Other Business

- Diem and Reimbursement of Travel Expenses incurred on behalf of the SWCD. A supervisor shall receive compensation for services of \$125 per day, and may be reimbursed for expenses, including traveling expense, necessarily incurred in the discharge of duties. A supervisor may be reimbursed for the use of the supervisor's automobile in the performance of official duties at a rate up to the maximum tax-deductible mileage rate permitted under the federal Internal Revenue code. (Minnesota Statutes, section 103C.315 Subd.4.). Approval must be obtained from the board for all out-of-state travel. All reimbursements for travel related expenses require the appropriate receipts.
 - Motion made to increase the board of supervisors per diem rate to \$125 per day effective August 1, 2021.
 - Motion- Fier
 - Second- Bunjer
 - Passed- 5-0
 - Resolution #2021-01 which adopts the extension of the Lincoln County Comprehensive Local Water Management Plan as the Lincoln SWCD Comprehensive Plan for Calendar years 2021-2028, or until replacement.
 - Motion made to adopt resolution #2021-01.
 - Motion- Schardin
 - Second- Christianson

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EQUAL OPPORTUNITY EMPLOYER

- Passed- 5-0
- Approval of contract # FY-19-02-LCM for \$7,687 basin project for Andrew Swanson.
 - Motion made to approve contract number FY-19-02-LCM in the amount of \$7,687 for basins for Andrew Swanson.
 - Motion- Bunjer
 - Second- Sorensen
 - Passes- 5-0
- **Reports:**
 - County Commissioner Report-
 - District Manager's Report
 - WCA report. Many tile requests to take care of.
 - Conservation Technician Report- Manager read the report of the technician.
 - NRCS Report-
- **Motion made to adjourn .**
 - Motion- Bunjer
 - Second- Fier
 - Passed- 5-0

The next regular board meeting is scheduled for August 18, 2021 @ 7:00 AM Lincoln SWCD Office. Meeting was adjourned at 9:12 AM. Motion made by Bunjer, Seconded by Fier. Passed 5-0.

APPROVED: 9-15-21 
DATE SIGNATURE